



# Presidential Fellowship

## 3-Year Fixed Term Contract

# President's Office

[www.city.ac.uk/](http://www.city.ac.uk/)

April 2023



<b>Role Profile</b>	
<b>Post:</b>	Presidential Fellowship
<b>Department:</b>	The role holder will be assigned to the relevant Department/Unit/Centre according to their area of research focus
<b>School:</b>	Fellows will be based in one of City's 6 Schools
<b>Grade:</b>	Grade 6
<b>Tenure:</b>	Fixed-Term (3-years)
<b>Responsible to:</b>	Head of Department/Unit/Centre in the relevant disciplinary area

### **About City, University of London**

Founded in 1894, City, University of London is a global university committed to academic excellence with a focus on business, practice, and the professions. Led by President, Professor Sir Anthony Finkelstein, we have made significant investments in our academic staff, estate and infrastructure, and we continue to realise our vision of being a leading global university. We have an enviable central London location and attract around 20,000 students (over 40% at postgraduate level), from more than 150 countries and staff from over 75 countries.

Research is core to our mission. In the last decade, we have almost tripled the proportion of our total academic staff producing outstanding research. Our research is recognised throughout the world for its quality, its relevance to contemporary intellectual challenges, and its influence on future agendas. The results of the Research Excellence Framework (REF2021), which assessed research quality at all UK higher education research institutions, showed that 86% of our research was rated as world leading 4\* (40%) and internationally excellent 3\* (46%) quality. Our new strategy prioritises research at the frontier of practice. We foster important, impactful, and engaged research.

### **Our values**

Our values are important to staff, students, and wider community and they provide the framework for the way we behave and the decisions that we make.

#### *We Care*

We care for each other and for the world around us. We are inclusive, collegial, and we value diversity.

#### *We Learn*

We (re)think. We are curious, rational thinkers who make decisions based on the best available information. We are open-minded and inquisitive. That means we are never too wedded to our assumptions. If we uncover new insights indicating that we should change our mind, we do.

#### *We Act*

We shape the world through our actions. We always act with integrity. When we can change something for the better, offer help, or make a difference, we choose to do so.

### **Purpose of the role**

A key pillar of the University Strategy is to increase research capacity and to ensure that we have a pipeline of research-excellent staff to optimise research activity and leadership in the medium-to-long term. Presidential Fellows will develop a cutting-edge programme of research in addition to securing grants and further fellowships.

With a unique vision of how to make a difference, you will shape the future of research at the University and in your own field. Three years of protected research time will allow you to pursue a high-quality and inventive research agenda and build an independent research career. You will establish yourself as a future research leader through tailored professional development, networking, and engagement opportunities. You will work within a supportive and collaborative community of researchers as well as with other Presidential Fellows to support and inspire each other. You will be highly motivated, organised, resourceful, analytical, and will be an excellent communicator.

## **Key responsibilities**

Activities may include:

- Coordinating project activities and liaising with internal and external partners in collaboration with a research team
- Critically reviewing relevant academic literature and writing literature reviews
- Applying for research funding as part of a team or leading applications
- Project planning and delivery to agreed plan and milestones
- Coordinating collaborative activities
- Developing and implementing a plan for data collection across relevant study sites in collaboration with a research team
- Working collaboratively in a team and with research partners to plan, direct, and undertake research
- Compiling and analysing quantitative and/or qualitative data and summarising main findings
- Dissemination of research through publications, reports, and presentations
- Contributing to teaching (no more than 20% of time)
- Working in accordance with professional guidelines and complying with relevant requirements of Research Governance
- Additional duties will be agreed on appointment based on the researcher's field and planned activities.

## **Additional Information**

- The post holder must at all times carry out their responsibilities with due regard to City, University of London's Equal Opportunities Statement.
- The post holder must accept responsibility for ensuring that the policies and procedures relating to Health and Safety in the workplace are adhered to at all times.
- The post holder must respect the confidentiality of data stored electronically and by other means in line with General Data Protection Regulation 2018 (GDPR) - the Data Protection Act 2018.
- The post holder must carry out their responsibilities with due regard to the non-smoking environment of City, University of London.

## **Sustainable Development**

City, University of London is committed to a policy of best practice to assist in building a sustainable way of life by taking a positive, solutions-orientated approach. All post holders are encouraged to contribute through their roles to improving the environment for City and the wider community.

Details of policy, information and staff development supporting the policy on the environment and sustainability can be found at [www.city.ac.uk/green-policies](http://www.city.ac.uk/green-policies).

*The above list is not exclusive or exhaustive and the post holder will be required to undertake such duties as may reasonably be expected within the scope and grading of the post. All members of staff are required to be professional, co-operative and flexible in line with the needs of the post, Department, School and City, University of London.*

*Job descriptions should be regularly reviewed and at least prior to the annual appraisal, if applicable or on a regular basis to ensure they are an accurate representation of the post.*

## **Equality, Diversity and Inclusion Statement (EDI)**

City, University of London is committed to promoting equality, diversity and inclusion in all its activities, processes, and culture for our whole community, including staff, students and visitors.

We welcome applications regardless of age, caring responsibilities, disability, gender identity, gender reassignment, marital status, nationality, pregnancy, race and ethnic origin, religion and belief, sex, sexual orientation and socio-economic background.

City operates a guaranteed interview scheme for disabled applicants.

<b>Person Specification</b>	
<b>Post:</b>	Presidential Fellow
<b>Department:</b>	The role holder will be assigned to the relevant Department/Unit/Centre according to their area of research focus
<b>School:</b>	Fellows will be based in one of City's 6 Schools
<b>Grade:</b>	Grade 6
<b>Tenure:</b>	Fixed-Term (3 years)
<b>Responsible to:</b>	Line manager within the relevant Department, Unit or Research Centre.

<b>Criteria</b>	<b>Essential (E) Desirable (D)</b>	<b>Method of Assessment Application (A) Interview (I) Exercise (E)</b>
<b><i>Qualifications, knowledge, and experience</i></b>		
Hold a PhD in an area of research related to work at City	E	Application
Knowledge of relevant research techniques	E	Application/Interview
Evidence of an ability to plan and carry out a significant independent and original research programme over an extended time	E	Application/Interview
A vision of key directions for future research in a specific field	E	Application/Interview
Research interests that resonate with those in the Department, Unit, or Centre	E	Application/Interview
<b><i>Skills and Abilities</i></b>		
A proven record of ability to carry out high quality research, including research outputs.	E	Application
Excellent communication skills (verbal and written); good command of written and spoken English	E	Application/Interview
Excellent interpersonal skills and ability to work collegially, collaboratively, and flexibly	E	Application/Interview
Creative approach to problem solving	D	Application/Interview
Ability to lead and inspire others	E	Application/Interview
Evidence of strong administrative and organisational skills, including time management	E	Application/Interview
Proficient IT skills appropriate to the post	D	Application/Interview
Commitment to the principles of equality and diversity in relation to academic and employment practice.	E	Application/Interview

## Salary and conditions of service

The salient features of conditions of service for Research staff are as follows:

- Salary will be within the range of **£40,745 to £47,047** per annum on Grade 6 of the salary scales for Research staff.
- Annual Leave is 30 days, plus 8 statutory and 4 additional days during the Christmas holiday period.
- Automatic entry into the Universities Superannuation Scheme (USS) with the option to opt out.
- This post is fixed term for 3 years.
- You will automatically be entered into the Universities Superannuation Scheme (USS) with the option to opt out.
- All offers of appointment are subject to City receiving satisfactory references and medical clearance.
- All posts at City are subject to reasonable adjustment under the Equalities Act (2010).
- All appointments at City are subject to a probationary period.
- The appointment is terminable by three months' notice on either side.

During the three years of employment Fellows will be focused on research. A maximum of 20% of their time may be devoted to teaching. After three years, if full-time funding for a research position has not been secured, the post holder (subject to satisfactory performance) will be transferred to an Education and Research academic contract.

All other terms and conditions of employment, such as salary, pension, annual leave entitlement etc will also remain the same.

As this is a newly developed scheme, the responsibilities and conditions may be reviewed and subject to further refinement.

## Applications

**Deadline for applications:** 1<sup>st</sup> June 2023

**Interviews:** Week commencing 26<sup>th</sup> June

**Start date:** From 1<sup>st</sup> September 2023

Please also note that interviews will be conducted in person.

For more information, including contact links for informal enquiries, details on priority research areas, and Frequently Asked Questions, please visit our [Presidential Fellows](#) webpage.

When preparing your application, you should address carefully the post details enclosed and, in particular, the qualities outlined in the Person Specification. Please include examples where appropriate.

Your application should include:

- A **Covering Letter** (no more than two sides of A4, 2 cm margins, font size 11).
- **Research Proposal** (no more than 4 pages, A4, font size 11)  
Please include the title of your proposed project, the nature of the research, its aims and any planned outputs. The vision and aims of your plan are especially important. Please also include sections on 1) your long-term career aspirations, and 2) how you will contribute to and develop research at the University working with an existing group of researchers. Your proposal should be no more than four sides of A4 (2 cm margins, font size 11) pages and should be uploaded as part of your application.

Please view the four pages as an absolute upper limit and do not use a smaller font size. Panels will not consider materials that fall outside of these limits.

- A **Curriculum Vitae** (including your education and employment history)
- One **Research Output** with a brief statement explaining your contribution to the work if necessary.

Prior to applying, if you are interested in gaining further information please contact:

#### **Bayes Business School**

Professor Vasso Ioannidou, Associate Dean Research and Enterprise

[Vasso.ioannidou.3@city.ac.uk](mailto:Vasso.ioannidou.3@city.ac.uk)

#### **School of Communication and Creativity**

Dr Minna Vuohelainen, Associate Dean – Research & Innovation

[Minna.Vuohelainen@city.ac.uk](mailto:Minna.Vuohelainen@city.ac.uk)

#### **School of Health and Psychological Sciences**

Professor Leanne Aitken, Associate Dean – Research, Enterprise and Global Engagement

[Leanne.Aitken.1@city.ac.uk](mailto:Leanne.Aitken.1@city.ac.uk)

#### **City Law School**

Professor David Townend, Associate Dean – Research & Enterprise

[David.Townend@city.ac.uk](mailto:David.Townend@city.ac.uk)

#### **School of Policy and Global Affairs**

Professor Inderjeet Parmar, Associate Dean – Research & Enterprise

[Inderjeet.Parmar.1@city.ac.uk](mailto:Inderjeet.Parmar.1@city.ac.uk)

#### **School of Science and Technology**

Professor Alfredo Pinelli, Associate Dean – Research & Enterprise

[Alfredo.Pinelli.1@city.ac.uk](mailto:Alfredo.Pinelli.1@city.ac.uk)

**All applications must be received by the advertised deadline.**

#### **Further Information**

City operates a no-smoking policy.

City offers an excellent pension scheme, generous leave allowance, season ticket loan, a good working environment and access to fitness and social facilities.

City confirms its commitment to equal opportunities in all its activities. It is intended that no job applicant or employee will receive less favourable treatment on the grounds of political belief, sex, sexual orientation, disability, marital status, race, nationality, ethnic origin, religion or social class. Selection and promotion criteria are kept under review to ensure that individuals are treated on the basis of the job requirements and on their relevant personal merits; and are not disadvantaged by conditions or requirements are not justifiable.

If you have a disability and are interested in this post, City welcomes your application. For an informal discussion you may wish to contact the Recruitment Team on:

Telephone: 020 7040 3085

E-mail: [recruit@city.ac.uk](mailto:recruit@city.ac.uk)